



DEPARTMENT OF THE ARMY
U.S. ARMY COMBINED ARMS CENTER AND FORT LEAVENWORTH
FORT LEAVENWORTH, KANSAS 66027-2326

REPLY TO
ATTENTION OF

ATZL-SWA

26 Aug 10

MEMORANDUM FOR BOD, FMWR

SUBJECT: Trails West Golf Course Advisory Council (TWGCAC) Minutes, 25 Aug 10

1. Administrative. LTC Penfield, Acting Chairman, TWGCAC, opened the meeting at 1200 hours, 25 Aug 10.

Council Members Present:

LTC Greg Penfield - TWGCAC Active Duty Officer Representative
MAJ Nels Hanson – TWGCAC Active Duty Officer Representative
Mr. Jim Davis – TWGCAC Retiree’s Representative, TWGCAC Secretary
Mr. Jerry Clark - TWGCAC DOD Civilian Representative
Mrs. Dan White - TWGCAC Family Patrons Representative
Mr. Mike Jones – TWGCAC Retiree Enlisted Representative
Mr. Jim Thomas - TWGCAC DA Civilian Representative
Mr Paul Martocci – TWGC Business Manager
Mr. Gary Higbie - TWGC Superintendent

Council Members Absent:

Vacant - TWGCAC Chairman
SFC Rob Vires – TWGCAC Active Duty Enlisted Soldier Representative
Vacant – TWGCAC ILE Student’s Representative
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Mrs Barb Bunner – TWGCAC Female Patron’s Representative
Mr Brian Flax – TWGC Assistant Business Manager

2. Old Business:
 - a. **Item:** Review of the Jul 10 Minutes. There were no Council recommendations. FMWR concurred with the Minutes as written.
 - b. **Item:** Ladies’ Tees Update:

(1) Discussion: Mr Higbie informed the Council that he met with 7 potential contractors last week to discuss the statement of work to rebuild the tees on holes # 5,7,8,9,11,12,14, and 15. The contract is expected to be awarded by 1 Sep but work will not begin until Jun 11 to correspond with the growing season for Zoysia grass on the tee boxes.

(2) Recommendation: None, for information only.

c. **Item:** Golf Club Cleaner

(1) Discussion: Mr Martocci stated they had 3 on order and should arrive at anytime. Upon receipt, the staff will determine the best places to position them for best useage.

(2) Recommendation: None, for information only.

3. New Business.

a. **Item:** Clock for the Driving Range

(1) Discussion: Mr White brought up the purchasing a clock on the driving range to allow players warming up check to check how many minutes they have left before their tee time. The Council voted to table the suggestion pending a cost estimate from the TWGC staff on the purchase of a clock

(2) Recommendation: That the TWGC Staff provide a recommendation to the Council on the size of the clock and a cost estimate at the Sep 10 Council meeting.

b. **Item:** Tree Replacement

(1) Discussion: Mr White inquired as to what were TWGC plans on replacing the trees that have been removed due to storms, disease, etc. Mr Higbie has been working with environmental on the acquisition of trees for TWGC, 152 TREES were requested. Additionally, TWGC staff will work this off season to develop a comprehensive tree plan for the golf course. Funding options will be considered if need be.

(2) Recommendation: None, for information only.

c. **Item:** Handling of Unruly Patron

(1) Discussion: Mr Davis asked what the TWGC procedures were for handling unruly patrons on the golf course. Mr Martocci replied that normally the Manager or Assistant Manager would go out and talk with

the patrons. However, he said he would instruct his staff on the procedures as well as providing names and numbers to contact if the Assistant Manager or Manager is not present.

(2) Recommendation: None, for information only.

4. The TWGCAC next meeting is 29 Sep 10.

5. The meeting was adjourned at 1235 hours.

/S/

GREG PENFIELD

LTC, AR

Acting Chairman, TWGCAC

Reviewed by:

PAUL MARTOCCI

Business Manager

Trails West Golf Course